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## PART II-A

### GOVERNMENT OF MEGHALAYA ORDERS BY THE GOVERNOR

#### NOTIFICATIONS

The 26th April, 2007.

**No.HPL.94/90/133.**—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Meghalaya is pleased to make the following Rules further to amend the Meghalaya Police Service Rules, 1996 namely:-

1. **Short title and commencement :**
  - (1) These Rules may be called the Meghalaya Police Service (Amendment) Rules, 2007.
  - (2) They shall be deemed to have come into force at once.
2. **Amendment of Rule 8 :**
  - (1) In Rule 8 of the Principal Rules for the existing sub-rule (5), the following shall be substituted - “(5) The marks obtained by the Deputy Superintendent of Police in the basic training course at NEPA will be added to the marks obtained by the Officers in the Competitive Examination conducted by the Meghalaya Public Service Commission. The total marks thus obtained will determine the final ranking and Seniority of the Officers”.
  - (2) The existing Rule 8 (5) will be renumbered as Rule 8 (6).

**R. V. SUCHIANG,**

Commissioner & Secretary to the Govt. of Meghalaya  
Home (Police) Department.

The 2nd April, 2007.

No.M/Advt./1/07/1.

**MINISTRY OF EXTERNAL AFFAIRS**

**(PV-I Section)**

**Patiala House**

**1. Revised Rules relating to issue/reissue of passports**

Presently fresh passports are issued under Normal and Tatkal categories—(1) Under first category, passports are issued on receipt of clear police verification reports and (2) Under the Tatkal scheme, a passport is issued on the basis of a Verification Certificate (VC) obtained from a Deputy Secretary and above in the Government of India or officers of equivalent grade in the State Governments, on payment of additional fee of Rs. 1500/- in case the applicant desires to have the passports in 1 - 10 days and additional fee of Rs. 1000/- in case the applicant desires to have the passport in 11 - 20 days. Under the Tatkal scheme, passports are issued on post-police verification basis.

2. In addition to/partial modification of the existing provisions, rules, option would now be available to all applicants to obtain ten years passports under Tatkal scheme within 1 - 7 days (as opposed to the present slab of 1 - 10 days) on payment of additional fee of Rs. 1500/- and within 8 - 14 days (as opposed to the existing time - slab of 11 - 20 days) on payment of additional fee of Rs. 1000/- on submission of either a Verification Certificate from the authorities indicated in para 2 (C).

OR

On submission of (i) three documents from the list of following 14 documents given at 2 (B), provided one of the three documents is a photo identity document and atleast one of the three is amongst the documents indicated at (a) to (i) below, and (ii) a standard affidavit Annexure I duly attested by a Notary:

2(B) List of 14 documents:

- a) Electors Photo Identity Cards (EPIC)
- b) Service Identity Cards issued by State/Central Government, Public Sector Undertakings Local Bodies or Public Limited Companies.
- c) SC/ST/OBC Certificate.
- d) Freedom Fighter Identity Cards.
- e) Arms Licenses.
- f) Property Documents such as Pattas, Registered Deeds etc.
- g) Ration Cards.
- h) Pension Documents such as Ex-Servicemen's Pension book/Pension Payment Order, Ex-Servicemen's Widow/Dependent Certificates, Old Age Pension Order, Widow Pension Order.
- i) Railway Identification Cards.
- j) Income Tax Identity (PAN) Cards.
- k) Bank/Kisan/Post Office Pass books.
- l) Student Identity Cards issued by recognized educational institutions.
- m) Driving Licenses.
- n) Birth Certificates issued under the RBD Act.

2(C) List of authorities competent to issue Verification Certificates (VCs)

- a) An Under Secretary/Deputy Secretary/Director/Joint Secretary/Special Secretary/Secretary/Cabinet Secretary in the Government of India.

- b) A Director/Joint Secretary/Additional Secretary/Special Secretary/Chief Secretary in the State Government.
- c) A Sub-Divisional Magistrate/First Class Judicial Magistrate/Additional DM/District Magistrate of the District of residence of the applicant.
- d) A District Superintendent of Police DIG/IG/DGP of District of residence of the applicant.
- e) A Major and above in the army, Lt. Commander and above in the Navy and Sq. Leader and above in the Air Force.
- f) General Manager of a Public Sector Undertaking.
- g) A member of an All India Service or Central Service, who is equivalent to or above the rank of an Under Secretary to the Government i.e. in the pay scale of Rs. 10,000 - 15,200 or above.
- h) Resident Commissioner/Additional Residential Commissioners of all State Governments based in Delhi.
- i) Concerned Tehsildars or concerned SHO for an applicant staying in the area under his/her jurisdiction.
- j) Chairman/Chairperson of Apex Business Organizations such as FICCI, CII and ASSOCHAM in respect of owners, partners or directors of the companies that are members of the concerned Chamber (prescribed proforma at Annexure-J).

2 (D) As is the practice the passports under the Tatkal categories would be issued subject to post- police verification. The Police authorities would be requested to send the Police verification reports within a period of three months. If no reports is received within this period or a clear report is received, the passport will be allowed to run its normal course. However, if an adverse report is received at any stage after issuance of a passport, the PIA shall impound the passport and take necessary action under the Passports Act. Tatkal fees as mentioned at Para 2 above would be payable in all Tatkal categories. No proof of urgency is required to be produced by any applicant desiring to apply under Tatkal scheme. Those applicants, who are unable to produce either of the three documents or VC for obtaining passports under Tatkal scheme would be issued passports after police verification.

2 (E) There may be instances where an applicant has a verification certificate and/or the three documents as prescribed in para 2 (B), but he or she doesn't want to pay the additional fee as required under Tatkal. In such cases, Passport Officers will issue the passport within a period of 30 days on post-police verification basis. The applicant will also have to furnish a Standard Affidavit as given at Annexure "I".

3. Employees in the Government Service and PSUs and their immediate family members (wife and minor dependent children only) whose identity is certified in prescribed proforma (Annexure "B" of the Revised Passport Information Booklet by the Head of Department or the Head of the PSU or a person duly authorized by them for this purpose) may be issued a passport valid for ten years without any pre or post-police verification.

4. The necessary certificate in respect of categories at Para 2 (c) and 3 above will be given in duplicate by the certifying authority indicating clearly the full name, designation and address of the certifying authority. One copy of the certificate so given will be returned by the Passport Office by post to the certifying authority after issuance of passport. In case any indication of a forged certificate is received from the authority so intimated, the passport in question will be impounded and suitable action taken against the holder under the relevant provisions of the Passport Act, 1967.

5. In addition, the following provisions will apply for issuance of fresh passports in the case of the relevant categories of applicants mentioned below.

**(A) Minors:** No pre or post-issuance police verification will be required in the case of applicants upto 18 years of age. However, in all cases of minor applicants, Annexure "H" need to be submitted in each and every case. For identification purposes, such minor applicants may submit the following:

- a) Valid passports held by the parents/legal guardians along with suitable proof of parentage and prescribed affidavit (Annexure H) from a parent.

OR

- b) Three documents in respect of the parents as per Para 2(A) above to establish the identity of one of the parents together with suitable proof of parentage and standard affidavit (Annexure I) from a parent.

In case of minor applicants up to the age of 18 years, passports would be issued for five years at a time due to frequent change in appearance.

**(B) Re-issue cases:** Passports would be renewed/reissued for a period of 10 years within three working days under Tatkal scheme on payment of additional fee of Rs. 1500/- Alternatively, passports would be renewed/reissued for 10 years on payment of normal fee of Rs. 1000/- within a maximum period of 15 days from the date of application. Further, in the absence of anything adverse against the applicant in the notice of PIA, no police verification will be required for renewal/reissue of a passport. In the case of change of address of an applicant, only a document establishing the latest address would be insisted upon. Mere change of address will not warrant police verification. In the case of major change of physical appearance of an applicant, any one of the procedures listed at paras 2 and 3 above, as the case may be, for issuance of fresh passports, may be followed to establish the identity of the applicant. An applicant may be allowed to apply for a new passport in lieu of an expired/about to expire passports upto 3 years after and one year before the expiry of the passport. In case a new passport is applied after more than three years after expiry of the old passport, the procedure listed at paras 2 and 3 above as the case may be, will be followed.

**(C) Duplicate passports:** In this case, if there is no adverse report in the notice of the passport issuing authority, a duplicate passport in lieu of a lost passport would be issued to an applicant for a period of 10 years subject to production of a police report regarding loss of passport and subject further to the details of the applicant tallying with those in the file of the lost passport in the PISON/PAC system. No pre/post issuance police verification will be needed in these cases. Lost passport circulars are to be issued immediately and DRIL entries made in PISON system.

**(D)** Chairman/Chairperson of Apex Business Organizations i.e. FICCI, CII and ASSOCHAM would issue VCs in respect of owners, partners or directors of Companies that are members of the concerned Chamber. Based on these VCs and the standard affidavit as given at Annexure "I", passports would be issued to such applicants for ten years and would be subject to post police verification.

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Under Secretary to the Govt. of Meghalaya,  
Home (Passport) Department.